Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**DIMORIA COLLEGE, KHETRI**
Name of the head of the Institution	**Pranjal Kumar Das**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09435149627**
Mobile no.	**9435149627**
Registered Email	**dimoriacollege.khetri@rediffmail.com**
Alternate Email	**dimoriacollege.khetri@gmail.com**
Address	**Khetri, Kamrup Metropolitan, Assam, 782403**
City/Town	**Guwahati**
State/UT	**Assam**
Pincode	**782403**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Manabjyoti Barkakaty**
Phone no/Alternate Phone no.	**09435149627**
Mobile no.	**8658333501**
Registered Email	**manbarkakaty@gmail.com**
Alternate Email	**p2gogoi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://dimoriacollege.ac.in/aqar.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://dimoriacollege.ac.in/calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76**	**2004**	**04-Nov-2004**	**03-Nov-2009**
2	**A**	**3.10**	**2011**	**08-Jan-2011**	**07-Jan-2016**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**02-Jan-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

With the growing number of students, there is an urgent need of a canteen in the college campus	29-May-2017 1	20
Suggestion for laboratory upgradation for science departments	17-Mar-2017 1	22
Suggestion for developing a book bank for economically and socially challenged students	03-Oct-2016 1	15
Suggestion for free studentship to the College Authority for BPL students	19-Sep-2016 1	27
Training of Trainers on Civic Society supported by RGNIYD	13-Feb-2017 5	22
Heart Care Awareness Programme supported by Heart Care Society of Assam and GNRC	05-Nov-2016 1	42
Training of Trainers on Life Skills by Rajiv Gandhi National Institute for Youth Development (RGNIYD) by IQAC and NSS, Dimoria College	31-Oct-2016 5	30
Three day entrepreneurship awareness camp supported by EDI	08-Nov-2016 3	29
2(two) weeks Faculty Development Programme (FDP) supported by Entrepreneurship Development Institute (EDI), Ahmedabad	20-Feb-2017 14	32
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Biotechnology, Dimoria College, Khetri	DBT	Department of Biotechnology (DBT), Govt of India.	2017 1825	3547000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Training programme for newly appointed faculties Initiatives for Educational Field Trips for various departments. Enhancement of Literary and Cultural competitions among the students and faculty members Cleanliness drive by NSS wing and IQAC of Dimoria College in and around the College campus Outreach programme to impart lessons to the school students of the local high schools.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Suggestion for systematic admission process	**The College Authority accepted IQAC's suggestions for systematizing the process**
Suggestion for digitization of the library	**The process started. The College Authority accepted IQAC's suggestions for systematizing the process.**
Allotment of maximum classrooms for general classes like English, Assamese and MIL	**The College Authority accepted the suggestion and proposed for construction of a new building for the same.**
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing body	12-May-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	04-Dec-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has been using College Automation software since 2009. It includes all student related parameters i.e. no. of students, caste wise student list, total, male female, list of PG students caste wise etc. The Automatic Attendance System for teaching and nonteaching staff with a face recognition machine has been successfully operative since 2010. For financial transactions an Accounting software was introduced in 2013 by a vendor namely Pacific Technologies based in Guwahati. Online payments of admission fees for students have already been introduced in 2017 and are continuing smoothly. The Library management information system was based on SOUL software. Works pertaining to data entry on this platform were done by the library staff, where books searching, issue and return were openly accessible to both student and faculty members. However due to some technical fault, the Soul software is temporarily nonfunctioning. There is a provision for feedback from students on the institutional website. Online grievance redress mechanism is another management aspect in the web site. There are departmental admins to enter details of departmental activities, events and departmental achievements. All such data uploaded in the institutional web site are subjected to review and approval by the technical expert

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> The college follows the syllabus of the Gauhati University. Dimoria College constitutes an academic council for smooth execution of the academic curriculum at the beginning of every academic year. The council is very robust and strict in adhering to the guidelines in implementation of the syllabus of Gauhati University. The initiation of the ICT facilities in the colleges has been an added advantage in the process. The council makes sure the HODs of smoothly implements the syllabus in the class. Field study, laboratory practicals, assignments, seminars and surprise tests are conducted in a timely fashion. Further, sessional examinations are also conducted at a regular interval to access the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	ASSAMESE	01/08/2016
MA	ECONOMICS	01/08/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Six months professional Hindi Writing	01/11/2016	12
A Survey on Socio-Economic Condition of Stake Holders of Friday market in Khetri, Assam	02/02/2017	20

Creative writing by the dept. of Assamese	23/12/2016	22
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Anthropology	1
BA	Anthropology	1
BA	Anthropology	2
BA	Anthropology	5
BA	Anthropology	17
MSc	Environmental Management	17
MSc	Ecorestoration	19
BA	Education	1
BA	Education	12
BSc	Botany	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students of both UG and PG and employees were obtained on number a points mainly regarding teaching learning facilities, sports infrastructure, students support system, college physical infrastructures, campus development and some other important matter pertaining to improvement of academic and overall development of the college. Suggestions on various aspects of administration, office automation, training of employees, canteen, library, classroom, ICT facilities, sports infrastructures, hostel, campus development, use of non-conventional energy, received. The feedback received through online mode were analysed graphically. The received feedback was discussed in IQAC meeting thoroughly point by point. Some suggestive measures as put forward was discussed elaborately and made a detail report for further discussion and necessary corrective measures to put forward to the Principal cum secretary and Governing Body of the college. Principal cum secretary of the college received the report sent from IQAC and placed in the subsequent meeting of Governing body for necessary measures. The report was discussed in the Governing body meeting thoroughly. The meeting prepared a action taken report (ATR) on various points of the report as suggested in the IQAC meeting. The GB assigned the Principal to make necessary measures to implement the ATR at the earliest. In

this regard strength of the college was also considered for further upgradation and development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	COMPUTER APPLICATION	40	50	24
MSc	GEOLOGY	10	17	10
MSc	ENVIRONMENT MANAGEMENT	40	50	23
MSc	ECO-RESTORATION	40	57	25
MA	ASSAMESE	80	100	80
MA	ECONOMICS	60	80	64
BSc	SCIENCE	450	600	505
BA	ARTS	1050	1500	871
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1376	246	58	9	67

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
67	22	5	7	4	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has introduced Students mentoring system from the academic year 2019-20, to have a close contact with the Students to Enhance their learning capability establishing a Good Communication between teachers and learners. Since, Dimoria college is in a rural and tribal belt we are having many first generation and large number of students under BPL. So, to cater the academic needs we need a students' mentoring system. It aims to: a. enhance teacher-student contact hours b. enhance students' academic performance and attendance c. minimize student drop-out rates d. identify and understand the status of slow learners and encourage advanced learners e. render equitable service to students With a wide variation in the student population in regard to

educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of those students who are vulnerable to drop-out from studies. To make the system effective a Mentoring Guidelines is prepared by the IQAC to ensure uniformity. 1. Mentors maintain and update the Mentoring Format which contains space for entering particulars and performance of students (class tests, monthly attendance records, etc.) 2. After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. 3. It is the practice of Mentors to meet students individually or in groups. 4. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. 5. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. Uniqueness: The institutional practice of Mentoring System has been designed and implemented – to be student-centric and to render equitable service to students of varied academic financial backgrounds. Equally we are also have faced – Constraints: With the introduction of continuous assessment under the Semester System, time factor could be a constraint for Mentors also less conscious parents. In spite of some constraints it is expected the institutional practice of Mentoring System will considerably have enhanced the campus environment and brought about a change in academic achievement in the students of under privileged classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2358	96	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	61	7	1	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Jashodhara Bora	Assistant Professor	Nritya Shiromani Award
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Anthropology	VI	13/05/2016	02/07/2016
BSc	Biotechnology	VI	13/05/2016	02/07/2016
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Internal Evaluation process is based on sessional examinations, attendance, home assignments and class surprise tests. The Dept. heads look after the progress and standards of the teaching activities and if required special tutorials are also undertaken for weaker students. Besides this, the students are assigned under a mentor teacher which continuously evaluates and monitors

the mentees in his/her curricular/co-curricular/extra -curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar has been prepared in line with the academic calendar of the affiliating Gauhati University. However, the dates which don't exactly fall according to the University calendar are decided by a committee authorised to take all the decisions regarding the academic activities of the college. The committee also decides the other co-curricular activities such as college week, freshmen social etc. The committee also decides and declares the admission dates which is duly published in the college website and in all the local newspapers. The list of holidays are strictly followed as per Gauhati University calendar and Govt. of Assam holiday list. The college also adheres to any urgent local holiday declared by the govt. The sessional and final examinations are conducted as per Gauhati University guidelines and schedules or as notified by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://dimoriacollege.ac.in/IQACarchive.php?iqacArchive=Course%20Outcome%20and%20Programme%20Outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	ARTS	231	186	80.51
UG	BSc	SCIENCE	89	88	98.80
PG	MA	Assamese	33	25	75.75
PG	MA	Economics	28	16	57.14
PG	MSc	Eco-restoration	17	15	88.24
PG	MSc	Environment Management	20	18	90
PG DIPLOMA	PGDCA	PGDCA	8	7	88
			View File		

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not done in the current year

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Minor Projects	1825	Department of Biotechnology (DBT), Govt of India.	3547000	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ECONOMICS	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Anthropology	2	0
National	Assamese	3	0
National	Education	1	0
National	Hindi	1	0
National	Political Science	1	0
International	Assamese	1	0
International	Biotechnology	1	3.24
International	Economics	3	0
International	Eco-Restoration	2	0
International	Hindi	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	2
Mathematics	1
Hindi	4
Education	3
Economics	2
Assamese	6
Anthropology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
see view file	see view file	see view file	Nill	0	see view file	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	9	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pre RDC-II (2017)	60 Assam Girls BN NCC	1	1
Pre RDC-I (2017)	60 Assam Girls BN NCC	1	2
Hospital Attachment Camp (2016	60 Assam Girls BN NCC	1	7

Pre TSC Camp (2016)	60 Assam Girls BN NCC	1	4
CATC Camp (2016)	60 Assam Girls BN NCC	1	10
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
View File			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Heart Care Awareness Programme	NSS, Dimoria College	Heart Care Awareness	2	40
Swachh Bharat Abhiyaan	NSS, Dimoria College	Cleanliness Drive	2	40
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3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
View File			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	NA
View File					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	Nill
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	3113453

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nill	NA	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18800	1870000	297	228410	19097	2098410
Reference Books	2502	1930000	149	142200	2651	2072200
e-Books	3182	68467	506	54577	3688	123044

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existing	43	6	47	2	0	0	6	2	0
Added	0	0	0	0	0	0	0	0	0
Total	43	6	47	2	0	0	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DIGITAL ROOM	http://dimoriacollege.ac.in/facilities.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5000000	5269570	1000000	975310

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Dimoria college has a very systematic procedure for maintaining its physical, academic and support facilities. The college follows strict rules and regulations and policies in maintaining and utilizing its laboratory, library, sports complex, computers, class rooms, power back-ups (diesel generators, inverters etc). Since the college has both science and arts faculties so it has number of laboratories. These laboratories are maintained by the respective departments. Each and every science departments have their own laboratory assistant. There is a system of keeping record of different instruments, utensils, furniture and gadgets in each of the department. Every year the departments of the college check the status and conditions of the stocks of the laboratory and prepares a report which is sent to the college authority for necessary action. The college has library with sufficient books, journals, periodicals, News Paper and magazines. The library is maintained under the strict guidance and super vision of a librarian. There is sufficient number of assistants to help the librarian in the library. The library is partially automated and run by modern and sophisticated software. There is an air condition system in the library. The air conditioners are used when it is necessary. There are enough furniture, bookshelves, stands, chilling fans, lights, etc in the library. The library has its own photo copier machines for the students and teachers. The academic committee, departmental heads and students union give their opinion, suggestions and recommendations when some issues are cropped up in the library. Dimoria college has a large play ground where the students of the college take part in different games and sports. The college also has a basketball playground which was built as per international norms. Apart from these there is a large auditorium in the college for cultural

functions which is also used for some special type of indoor games such as Table Tennis, Badminton, Chess, Muscle wrestling etc. The college appoints a teacher as teacher in charge to help the Sports and Games Secretary for smooth running of the activities related to Sports and Games in the college. There is an advisory committee which frames different policies and agenda for the development of the sports related issues of the students. The college has sufficient numbers of class rooms of different size and capacity. The class rooms can be classified as Digital or Smart class rooms and non-digital rooms.

http://dimoriacollege.ac.in/facilities.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	OBC/SC/ST	310	1753200
b)International	NA	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Heart Care Awareness Programme	05/11/2016	65	NSS, Dimoria College Heart Care Societies of Assam Guwahati Neurological Research Centre
Training Programme on life skills and civic citizenship	13/02/2017	24	NSS, Dimoria College Rajiv Gandhi National Institute of Youth Development
Training of trainers on life skills for youth functionaries	31/10/2016	22	NSS, Dimoria College Rajiv Gandhi National Institute of Youth Development
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

Nill	Nil	Nill	Nill	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	Nill	Nill	Nill	Nill	Nill

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
see view file	see view file	Nill

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nil

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of Dimoria College, namely, Dimoria College Students' Union (DCSU) has been actively working for the protection and promotion of all round

development of the student community and also for the betterment of the college. Every year election is held for the selection of DCSU members in the college. Student council of Dimoria College has been serving as the voice for the entire student community of the college and actively working with the teachers and advisors to promote a better learning environment in the college. DCSU has also been performing for upholding the values and vision of the college and for promoting a sense of responsibility among the students towards the college. The college student council in consultation with its Faculty Advisor organized major events in the college. Some of the major activities done by the DCSU during the academic year 2016-17 were as follows- • Organization of General Freshmen Social in the College. • Organization of Annual College Week. • Organization of Saraswati Puja in the college. • Publication of College Magazine. • Celebration of Independence Day in the college. • Prevention of ragging inside the college campus. • Participation in Inter-College Youth Festival organized by Gauhati University. • Participation in various co-curricular activities through NCC and NSS unit. • Organization of meetings for interacting with the college authorities. • Representation of the members of student council in Academic and Administrative Committee of the college such as College Magazine Committee, Cultural Committee, Sports Committee. • The President and General Secretary of the college student union are the active members of the IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College is located in a tribal-belt. A considerable population in the area falls in the under-privileged section. The college caters to the academic needs of the people in the area. For the smooth functioning of the institution the Governing Body entrusted the responsibility of managing the Academic and Administrative functions to two senior most faculty members. This decentralization resulted in smooth and efficient functioning of the college. Most of the academic and administrative decisions are initiated by the Principal in consultation with senior teachers and the various heads of the departments. The Governing Body entrusted the Principal with powers to form committees to manage various activities (both routine and special) so as to ensure efficiency and proper management. Admission Committee, Election Committee, Construction Committee, committees for sports and cultural activities, etc. are formed. The Internal Quality Assurance Cell (IQAC) is comprised of various committees to look after the development related issues of the college. Each committee is required to look after and manage a specific

developmental aspect of the college. The committees are formed on the basis of the various criteria as mandated by the NAAC. Additional committees are also formed to look after the aspects that do not come under the purview of these criteria. This helps the administration to create a positive environment and effect an all-round development of the college. The Students' Union and other students are also involved in many activities. The students' union is usually entrusted with the responsibility to organize and manage the sports and cultural activities with active guidance of the teachers. Similarly, the students also organize the Saraswati Puja on their own with guidance from the administration. Such decentralized environment has helped the college to overcome contemporary challenges and helped the teaching, non-teaching staff and the students to evolve innovative and efficient solutions to all the challenges and problems encountered in the functioning of the academic and administrative functions of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College has manual system of admission system. The College is planning to introduce online admission system from the next academic session. The college publishes necessary advertisement prior to one month before the admission. Along with the forms, the College also provides the prospectus to the students.
Industry Interaction / Collaboration	The College has done three MOU with namely Don Bosco University, Leelbati National Indoor Stadium, and Mayang College, Morigaon. Apart from these tree the college also has collaboration with Daffodil Nursery which is a large scale horticulture firm.
Human Resource Management	The faculty members of deferent departments have been engaged in different in house activities and bodies. All pending AQARs for the period December 2014 – June 2018 have been completed and ready to submit to the NAAC. To do the 7 different AQAR/ SSR Preparation Sub Committees have been engaged for the smooth running of the NAAC process. For data entry pertaining to the different criteria, two faculty members from Computer Science Department were engaged in the IQAC office. Moreover, a contractual person from the field of computer related activities has been engaged in the IQAC office for creating a new institutional web portal and uploading all relevant data. The Departmental

	Advisory Committees were reconstituted through involvement of teachers, students and guardians.
Research and Development	Regarding the research and development the institution has given it has given its effort to upgrade the library resources for being used in future by various faculty members who intends to pursue various forms of research. Two academic departments started functioning from the newly constructed Building during the current assessment year. Three new departments have been planned to be shifted to first floor of another new building. A Guest Room provision has also been made in the first floor the old building. The central library has been converted into partial digital mode. A digital conference room was inaugurated in the new building while new ICT enabled classrooms were also added.
Examination and Evaluation	The process of examination and evaluation is done as per the mandate of the Gauhati University to which the college is affiliated. However, tentative dates for sessional examinations are mentioned in the prospectus to give a fair idea to the students. The sessional examination is conducted by the college authority and the concerned departments on prior notice and as per timetable issued. The evaluation process of the sessional examination is done by the respective departments and the marks are processed for submission to the University. The practical examinations are conducted by the concerned department under the supervision of External Examiners appointed by the university. The evaluation process of the Semester-End final Examinations are controlled and managed by the Controller of Examinations, Gauhati University. However, the University allotted the zone for BA. The Principal being the Zonal Officer of the allotted zone appointed 3 Assistant Zonal Officers for smooth functioning of the Zone. The zone successfully facilitated the evaluation process within the stipulated time. However, the zone had no role in the evaluation of the answer scripts of the college as these are sent to other zones.
Teaching and Learning	The teaching and learning activities

	involve both traditional and modern methods. Some classes are held in classrooms using the 'chalk and talk method' or the lecture method. Smart classrooms are used for teaching and learning by some of the departments that have the facilities. Other departments also avail these facilities through mutual arrangement as and when required. The college is making efforts to provide facilities for ICT classrooms accessible to all departments and faculties to in order to enable the adoption of modern and state-of-the-art techniques for proper teaching and learning.
Curriculum Development	Development of curriculum is outside the purview of the institution. However, being an affiliated college under Gauhati University the faculty members, who are members of the Committee of Courses and Studies (CCS) under Gauhati University took active part in the development of the CBCS curriculum for Three Year Degree Course (Honours and Regular) under Gauhati University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college office maintains an online record of all the official documents required for functioning of the college administration. Time to time training has also been imparted to the office bearers to upgrade their computer skills as all the official transactions and documentations are done via MIS system.
Finance and Accounts	The college authority maintains a robust financial audit system. This audit is performed both by internal and external agencies. Most of the transactions are done via online mode. The college is planning to go cashless by 2021.
Student Admission and Support	As of now student admissions are initiated by offline methods. However, the college is on its way to initiate online admission process in the near future.
Examination	The college conducts regular assessment examinations apart from the semester exams. Some of these examinations were held via online MCQ to provide the students with insights

about online examination process in
different competitive examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
2 weeks Faculty Development Programme by EDI, Ahmedabad at Dimoria College	19	20/02/2017	05/03/2017	14
UGC Orientation Programme, Gauhati University	2	31/10/2016	27/11/2016	28
HRDC Refresher Course, Himachal Pradesh University	1	12/09/2016	01/10/2016	20
UGC Sponsored Refresher Course, NEHU, Shillong	1	20/11/2016	18/12/2016	28

| HRDC Short Term Course, NEHU Shillong | 1 | 30/09/2016 | 06/10/2016 | 7 |
| Special Winter School on Cultural Heritage and NE Studies, HRDC Gauhati University | 1 | 23/01/2017 | 12/02/2017 | 21 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	5	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
DIMORIA COLLEGE MUTUAL FUND	DIMORIA COLLEGE MUTUAL FUND	NA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits have been regularly undertaken by govt. as well as non. govt professional bodies time to time. A committee was constituted to overlook the financial transactions of the college and its smooth implementation in different developmental as well as academic activities. The committee is chaired by the Honourable Principal of the college. The Accountant and the Head Assistant have been appointed the main office bearers for record keeping and disbursal of the funds. The college also constituted a body for bringing in CSR funds from different private/public bodies for all round development of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Dr. Apurba Kumar Buzar Baruah

Administrative	No	NA	Yes	Dr. Apurba Kumar Buzar Baruah

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

1. Training programme for administrative staff. 2. Special training on office automation. 3. Training on Public Fund Management Scheme (PFMS)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Established a centre for performing arts and culture. 2. Development of Sports infrastructure. 3. Dedicated Digital classrooms have been constructed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	2(two) weeks Faculty Development Programme (FDP) supported by Entrepreneurship Development Institute (EDI), Ahmedabad	20/02/2017	20/02/2017	05/03/2017	32
2016	Three day entrepreneurship awareness camp supported by EDI	08/11/2016	08/11/2016	10/11/2016	29
2016	Suggestion for free studentship to the College Authority for BPL students	19/09/2016	19/09/2016	19/11/2016	27
2016	Suggestion	03/10/2016	03/10/2016	03/10/2016	15

| 2017 | Suggestion for laboratory upgradation for science departments | 17/03/2017 | 17/03/2017 | 17/03/2017 | 22 |
| 2017 | With the growing number of students, there is an urgent need of a canteen in the college campus | 29/05/2017 | 29/05/2017 | 29/05/2017 | 20 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Use of bins for waste disposal. 2. Plastic free campus 3. maintenance of a biodiversity water body inside the campus. 4. maintaining sufficient greenery for offsetting inhouse carbon. Percentage of power requirement of the College met by the renewable energy sources: Nil 1. NSS Unit routinely creates awareness programme on energy conservation. 2. Last student going out of the class usually switches off the lights and fans.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nill

Rest Rooms	No	Nill
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	10/11/2016	1	Awareness towards education	Illiteracy	24

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness drive on Swachh Bharat	30/11/2016	30/11/2016	62
International Yoga Day	21/06/2017	21/06/2017	41
World Environment Day	05/06/2017	05/06/2017	78

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus 2. Tobacco free campus 3. Green campus. 4. Waste management. 5. Proper sanitisation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title- Community Development Programme Objective- To develop some special vocational skills among the youths living in the village area near the college campus. Context- Development of a community leads to the development of mankind. Thus, the college has selected a particular village as a target area for imparting community development programme. The Practice- A committee is formed in the college for imparting vocational skills. The skills include- ? art and craft ? beauty course ? sewing course Evidence of Success- The youths have participated in the programmes actively and are benefitted by the courses delivered by the college. Some of them have also been able to become independent economically. Problems- There are shortage of required number of resources and materials for imparting the vocational skills as compared to the number of participants. 2. Title - National Cadet Corps(NCC) Objective- To

develop values like social services, discipline, team spirit, adventure training amongst the young students. Context- Enhancement of leadership quality, brotherhood and securalism. Practice- NCC of Dimoria College is an active wing of the college. The name of the unit is 60 Assam Girls BN NCC. Its headquarter is Guwahati Wing-SW. It has a total strength of 52 cadets (1st year -20, 2nd year-21 and 3rd year-11). The Chief Technology Officer(CTO) of our college is Parimita Talukdar, Deptt. of History. Its an certification programme but the students need to clear the camp and then appear for the exam on a 3 years of enrollment period. Every year during August the enrollment process is done. After CATC Camp they are selected for further camps like SNIC, TSC. One Hospital Attachment Camp is also organised for cadets to train them for medical emergency. They also get selected for RDC Camps which depends on their performance through drill practice held on 26th January every year. Evidence of Success- Some of the students after completing their course under NCC have evolved in their respective careers. Problems- Problems relating to infrastructure and space.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://dimoriacollege.ac.in/bst.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dimoria College is situated in a rural protected belt in the outskirts of Guwahati Metropolitan. The first and foremost objective of the college is to produce quality human resources and skilled man power. The College was awarded under the category "COLLEGE WITH POTENTIAL FOR EXCELLENCE" in the year 2009. With this vision and mission, the college introduced several traditional and professional PG courses apart from the usual 22 UG courses. The College takes pride in the fact that the college has introduced two inter-disciplinary innovative PG courses namely: a) Eco-restoration and b) Environmental Management. Keeping in mind the rising concern for climate change, the college initiated these above mentioned courses. Under this programmes, mini research projects and dissertation works are carried out by the students under the guidance of the faculty with the key objective of studying the sustainable ways for development and environmental monitoring. Few of these projects have been able to recommend sustainable land management practices in and around the Dimoria Region. In addition, the College has done extensive outreach programmes for the development of the local community. Under NSS a village named "Dikchak, Topatoli" has also been adopted. The activities of this programme include improvement of the road network, upgradation of the sanitary facility of a local school, awareness programmes on health hygiene, conservation of water etc.

Provide the weblink of the institution
http://dimoriacollege.ac.in/community.php

8.Future Plans of Actions for Next Academic Year

? As Budgetary support play the most significant and pivotal role in fulfilling the needs and requirements of the college, the college community as a whole will strive for raising sufficient budgetary support: ? To build and nurture a new generation of professionals by providing them relevant knowledge through a structural learning system and to imbibe in them strong ethical values so that they can work as positive agents of change in the New Millennium. ? To work towards creating an eco- friendly, peaceful and plastic free environment. ? To forge a strong industry-academia bond and playing a pioneering role in research

and development works in the region. ? To strive for regular interaction between students and faculty. ? To lay particular emphasis in creating a strong and active alumni network and periodic alumni interaction in the college campus. ? Sustained efforts will be made for extension and outreach activities through National and International collaboration. ? To enrich teaching and learning experience through LCD projectors and other ICT tools, in addition to the traditional methods of teaching. ? As the college caters to students coming from diverse socio- economic, cultural and geographical backgrounds, a concerted effort must be made to assimilate the cultural and traditional values of not only the students but of the entire region of Dimoria. ? As Information and Communication Technologies can be instrumental in participative learning, efforts will be made for ICT enabled classrooms and labs. ? Adequate provision will be made in the library for students and teachers alike to learn through e- resources like INFLIBNET, etc ? To upgrade the existing laboratories and furnishing it with state of the art laboratory equipment. ? To provide pure, safe drinking water 24x7 through installation of RO filters at every department of the college. ? To work towards energy self-sufficiency through installation of solar energy panels. ? To fulfil its social obligation through dissemination of knowledge by organizing free adult education classes and other related activities for the benefit of the community and the stakeholders. ? To create awareness and initiate measures for protecting and promoting environment. ? To achieve/ reclaim the title "college with potential for excellence" which is granted as per the norms laid down by the UGC. ? To automate/ digitalize various office administration processes. ? To provide a doctor and a pharmacy on campus for benefit of the students and staff alike. ? To support various staff benefit (Teaching and Non-Teaching) and welfare measures.